



No. VSSUT/DSW/ 1059/2025

Date: 24/11/2025

**QUOTATION CALL NOTICE**

Sealed quotations are invited from eligible vendors/firms having valid up-to-date GST, income tax clearance, etc., for the supply of items/services as mentioned in the following table towards the Annual Techno-cultural Festival (SAMAVESH and VASSAUNT) during 15/01/2026 (evening) to 18/01/2026. For more details regarding the specifications of the items, the following personnel may be contacted: Dr. Padmanav Dash, Vice President, Students 'Cultural Society (+91-8093222010), Dr. Trupti Ranjan Mahapatra, Vice President, Students' Technical Society (+91-7978035018).

<b><u>Refreshments</u></b>			
SN	Description	Quantity	Days
1	Tea and Biscuits for faculty and staff	50 Nos.	16 <sup>th</sup> January 2026 (9.00 AM)
2	Snacks (One veg cutlet, one samosa, one Gulab jamun, Fruit Juice in one packet) for coordinators, active volunteers, and guests of events (through coupon system)	200 Nos. each day	16 <sup>th</sup> to 18 <sup>th</sup> January 2026 (Fore Noon)
3	Lunch (Plain Rice, Dal fry, Paneer butter masala, Mixed veg chips, Khajur & Tomato Khata, Coin/Rice Papad) for students and faculty coordinators (through coupon system)	15 Nos. each day	16 <sup>th</sup> to 18 <sup>th</sup> January 2026 (2.00 PM)
4	Tea and biscuits for faculty, staff, and guests	200 Nos. each day	16 <sup>th</sup> to 17 <sup>th</sup> January 2026 (7.30 PM)
5	Tea and biscuits for faculty, staff, and guests	300 Nos.	18 <sup>th</sup> January 2026 (7.30 PM)
6	Water jars (20 lts, Bislari) with disposable glasses (500nos. each day) near OAT	10 nos. each day	16 <sup>th</sup> to 18 <sup>th</sup> January 2026 (6.00 PM)

The quotations in **hard copy** may be submitted by **04/12/2024, 12:00 PM** at the **Office of the Registrar, VSSUT, Burla.**

**Terms and Conditions:**

1. The supplier must supply all items at a time; partial supply will not be acceptable. Any loss or damage during the transit will be solely borne by the supplier.

2. Prices must be quoted, including GST as applicable to the items,
3. Each quotationer shall submit only one quotation along with a sample of the item to be supplied, wherever applicable.
4. The committee will evaluate and compare the quotations determined to be substantially responsive (properly signed, valid GST, PAN, and Income Tax return certificate).
5. The University reserves the right to accept or to reject any quotation and to cancel the quotation process and reject all quotations at any time prior to the award of the contract without citing any reason thereof.
6. The quotationer, whose quotation is accepted, will be notified of the award of the contract prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. 100% Payment shall be made in Indian Rupees after successful delivery of the items as per the actual specifications and quantity. The provision of advance/part payment is not permissible.
8. Sealed quotations superscribing the item quoted for and indicating the name and address of the bidders, are to be submitted/delivered at the address mentioned below:

**The Registrar,**

**Veer Surendra Sai University of Technology (VSSUT)**

**Burla, Sambalpur, Odisha, India. PIN:768018**

9. Any dispute arising out of the deal shall be subject to the jurisdiction of the court at Sambalpur in the state of Odisha.

Memo No. VSSUT/DSW/1060(5)/2025

Registrar  
24/11/2025  
Date: 24/11/2025

Copy to:

1. The University Notice Board for publicity.
2. Dean (Faculty & Planning) with a request to hoist the tender call notice on the University website [www.vssut.ac.in](http://www.vssut.ac.in) for wide publicity.
3. The Comptroller of Finance, VSSUT, for Information and necessary action.
4. PA to Registrar for the kind information of Registrar, VSSUT.
5. PA to the Vice Chancellor for the kind information of Hon`ble Vice-Chancellor, VSSUT.

Registrar  
24/11/2025