

**SUMMER TRAINING APPLICATION-2019**

To

The Professor  
Training and Placement

Sub:- Summer Training 2019

Sir,

I want to undertake Summer Training in \_\_\_\_\_ (Name of the company)  
at \_\_\_\_\_ (Place) from \_\_\_\_\_ to \_\_\_\_\_ during the summer  
vacation 2019. The address of the company is mentioned below.

I request you to kindly forward my name

Thanking you

Address of the company

yours Sincerely

Signature of the student

Name

Regd No

Year and Branch

Checked and recommended

Signature of the Faculty Advisor  
Branch

Recommended by Professor, Training and Placement