

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA-768018
SAMBALPUR, ODISHA, INDIA
APPLICATION FORM FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME
(Engineering/Science & Humanities/Architecture)
Govt. Resolution No.SDTE-HTE-HTE-II-0042-2017/4969/SDTE dated 16.10.2019

(To be filled up by the candidate)

Name of the Department applied for:.....
Name of the Post applied for:.....
From AGP.....to AGP.....

Paste the
coloured
studio
passport
size
Photograph

Domicile: (Write the name of the State)

PART A

1. **Full name of the Candidate** (Block Capitals):
2. Employee Code.....
3. Father's Name:
4. **Date of Birth** (as per HSC or Equivalent Certificate):
5. **Academic Grade Pay as on the last date of Application:**

6. Sex (M/F): 7. Nationality: 8. Religion: , Marital Status:

9. **i. Current Designation and Academic Grade Pay:**

ii. Date of last promotion:

10. **Employment Records** :(From Present Post held downwards to Previous posts held in permanent positions in VSSUT, Burla) Official Certificates from the Head of the concerned departments is to be enclosed in the following format as Annexure-A1, A2, A3,.....

Sl .	Post held in permanent positions only	From dd/mm/yy	To dd/mm/yy	Annexures
1				A1
2				A2
3				A3
4				A4

Full Signature of the Candidate

PART-B

11. ACADEMIC QUALIFICATIONS

(Attach Xerox Copies of the Documents as Annexures B1 to B10)

Sl. No	Exam. passed	Name of the Institution (School / College etc.)	Name of the Board/ University	Year of passing	Marks secured/ CGPA	Full marks in the Exam.	%age of marks/ CGPA	Divn. 1 st 2 nd 3 rd	Annexures
1	HSC or Eqv.								Certificate-B1 Marksheet-B2
2	+2 Sc./ I.Sc/ Diploma (Engg.)								Certificate-B3 Marksheet-B4
3	BE/B.Tech/ B.Sc/+3								Certificate-B5 Marksheet-B6
4	ME/M.Tech/ M.Sc/M.Phil								Certificate-B7 Marksheet-B8
5	Ph.D								Certificate-B9
6.	Post Doc. if any								Certificate-B10
7.	Whether acquired any degree or fresh qualification during the year								Certificate-B11

PART-C

12. DETAILS OF M.TECH. /ME DEGREE AWARDED AS SUPERVISOR

(Certificates from the Head of the concerned organization/Institute to be enclosed in the following tabular format as Annexures C1, C2,...) No credit for joint guidance in same department.

Sl. No.	Name of the M.Tech/ ME Scholar	Name of the specialization of the student	Name of the Institution (address including web side) where guided	Date of award of M.Tech/ME Degree	Name of the Guide	Name of the Co-guide if any	Annexures
1							C1
2							C2
3							C3
4							C4
5							C5
6							C6
7							C7
8.							C8
9.							C9
10.							C10
11.							C11

Full Signature of the Candidate

PART-D

13. DETAILS OF Ph.D DEGREE AWARDED AS SUPERVISOR

(Copy of the University/Institute notification to be enclosed in this tabular format as Annexures D1, D2,.... This is to be produced before the Selection Committee if required)

Sl.No.	Name of the Ph.D Scholar	Name of the Department & Institution	Name of the Degree awarding Institution/ University	University Notification No. & Date of award	Name of the Guide	Name of the Co-guide if any	Annexures
1							D1
2							D2
3							D3
4							D4
5							D5

No. of Candidates enrolled:

No. of Candidates who had submitted the thesis:

PART-E

14. B.Tech/M. Tech / B.Arch/M.Arch/ M.Phil/ M. SC/ Integrated M.Sc./ MCA/ TEACHING EXPERIENCE

(Certificate to be attached from the concerned Head of the Department in this tabular format as Annexures E1, E2,....)

Sl.	Department where taught	Name of UG/PG subjects taught	Semester	Duration (Month & Year)		Annexures
				From	To	
1						E1
2						E2
3						E3
4						E4
5						E5
6						E6
7						E7
8						E8
9						E9
10						E10

Full Signature of the Candidate

PART- F

15. CURRICULAR & CO-CURRICULAR ACTIVITIES (if any)

(As NCC Officer/NSS Co-Ordinator/Hostel Warden/Supdt./ Laboratory Development/ Sports etc. held after joining the Present Post)

Date of joining in the Present Post Held :.....

(Certificates from the Head of the Department to be attached as Annexure F1,F2,..... in this tabular format)

Sl.No	Name of the Assignment or Designation	Total duration (year, month & days)	Performance Excellent/Good/Satisfactory	Certificate to be attached as Annexure F1, F2.....
1				F1
2				F2
3				F3
4				F4
5				F5

Full Signature of the Candidate

PART-G

16. SPONSORED RESEARCH & INDUSTRIAL CONSULTANCY COMPLETED

(Enclose Supporting Documents such as Sanction order of the sponsoring agency and Project completion certificate from the Head of the Department as Annexure G1, G2...)

Sl. No	Name of the research project Completed	Project Amount (Rupees in Lakhs)	Date of Sanction	Name and address of the Sponsoring agency	Name of the Department where the sponsor project was completed	Name of the Co-ordinator	Name of the Co-co-ordinator (If any)	Annexures
1								G1
2								G2
3								G3
4								G4
5								G5

PART-H

17. RESEARCH, AWARDS/MEDALS WON

(Enclose the Supporting Documents from the Awarding Organizations as Annexures-H1,H2...)

Sl. No.	Name of the Award/ Medals	Name of the Research work for which the Award/Medal is WON	Date/ Month/ Year of award	Name of Awarding Organization	Annexures
1					H1
2					H2
3					H3
4					H4

Full Signature of the Candidate

PART-I

18. PROOF OF IDENTITY

Type of Proof	No.	Annexure
Aadhar Card		I1
Voter ID		I2
PAN Card		I3
Pass Port		I4
Driving Licence		I5
Bank Account (SB)		I6

PART- J

19. RESEARCH PUBLICATION

(International Journal / National Journal Publications only)

(Enclose 1st page of the Published Paper as Annexures J1, J2, ...)

Sl.No.	Name of all the Author(s)	Title of the paper	Name of Journal	Vol.No	Page Nos.	Year	Annexures
1							J1
2							J2
3							J3
4							J4
5							J5
6							J6
7							J7
8							J8
9							J9
10							J10
11							J11
12							J12
13							J13
14							J14
15							J15
16							J16
17							J17
18							J18
19							J19
20							J20

*Put a * if corresponding author.

Full Signature of the Candidate

20. FUTURE PLAN

(Please provide a brief writeup of your future plans for teaching and research)

i) Teaching:

ii) Research:

Full Signature of the Candidate

Check List

<i>(All the documents submitted must be self attested by the Applicant)</i>	Annexures
1. Copy of Employment :	Annexures: A1, A2,.....
2. Copy of Certificates/Mark (Grade) sheet of additional qualification: (i) H.S.C Certificate (ii) H.S.C Marksheet (iii) +2 Certificate (iv) +2 Marksheet (v) B.Tech/Graduation Certificate (vi) B.Tech/ Graduation Grade sheet (vii) M.Tech / M.Sc/ M.Phil Degree Certificate (viii) M.Tech/ M.Sc/M.Phil Marksheet (ix) Ph.D Degree Certificate (x) Post Doctoral certificate (if any)	Annexure B ₁ , B ₂ etc.
3. Copy of the Certificate from the Head of the Department (M.Tech/ M.Sc/M.Phil Award as Supervisor)	C ₁ , C ₂ , C ₃
4. Copy of University Notification for Ph.D degree Awarded as Supervisor	D ₁ , D ₂ , D ₃
5. Copy to Certificate in support of Teaching Experience from the Head of the Department	E ₁ E ₂
6. Copy of Certificate in support of Curricular and Co-Curricular Activities from the Head of Department	F ₁ F ₂
7. Copy of the Sanction order and Project Completion certificate for the Project /Consultancy carried out from Head of the Department	G ₁ G ₂
8. Copy of Certificate from Organisation which awarded Research Awards/ Medal	H ₁ H ₂
9. Copy of Identity Proof	I ₁ I ₂
10. Copy of the 1st page of the Reprint of Paper Published in Journals.	J ₁ J ₂

Full Signature of the Candidate

Address for communication with postal pin code

Name:.....

Department.....

Position held.....

Address:.....

Email Id:Mob No:.....

Permanent Address

Name of the Applicant:

Father's Name :

Mother's Name:

Name of Spouse:

Village:

P.O.:

P.S.:

Dist:

State:

PIN Code:

Mob. No:

Phone No:

Email:

Fax No:

DECLARATION BY THE CANDIDATE

I, Mr/Ms/Dr.....,S/o/D/o.....hereby declare that the information furnished by me as above in this application is true & correct to the best of my knowledge and belief. Further, I undertake that information and documents furnished by me, if detected false or wrong afterwards will be treated as cognizable offence for which I shall be punished for the same.

Place:

FULL SIGNATURE OF THE CANDIDATE

Date: